

8th Annual General Meeting

For the Year 2021

Presented at the Annual Meeting,

28 April 2022



L'ARCHE[®]
fredericton

L'Arche Fredericton

2021 Annual Meeting Agenda

1. Call to order
2. Welcome and Opening Prayer – Alan Hall
3. Approval of Agenda
4. Minutes of the Annual Meeting of April 27, 2021
5. President's Report
6. Treasurer's report
7. Nominations Committee Report
8. Special items- Review of L'Arche Fredericton Bylaws
9. Ratification of the Actions of the Board
10. Election of New Directors
11. New Business
12. Adjournment

2020 Annual General Meeting Notes

L'ARCHE FREDERICTON

Minutes of the 7th Annual General Meeting

Tuesday, April 27, 2021

Respecting the Provincial protocols in place during this pandemic, this meeting was held by ZOOM. All reports were distributed electronically for this meeting and within the time frame as required by the Constitution and Bylaws.

Board members present: Alan Hall, Alan Sears, Carole Dilworth, Margaret Savidge, Mary Mersereau (President and Chair), Peter Maclean, Terry Brennan, Virginia Jackson.

Prospective Board members present: Christina Davis, Leonce Savoie.

Other members in attendance: Ben McNamara (NBACL) , Catherine Schmidt, Cathy Laskey, David McMath, Erica Young (OPAL), Fiona Williams (guest, IHSL Coordinator), Kathie McMath, Kurt Schmidt (L'Arche Fredericton Coordinator), Lorraine Silliphant (FACL), Michael Pallotto, Nancy Amos (FACL), Patricia Dineen and Zoel Breau (guest, L'Arche Saint John). Regrets were received from Brandon Langteigne.

Agenda items:

- 1.0** At 7:00pm, the Chair called to order the 7th Annual Meeting of L'Arche Fredericton. Following confirmation of a quorum of registered members, the Chair read the official citation which recognizes the ceded and unceded territory belonging to Maliseet, Micmac and Passamaquoddy First Nations, dating from the treaty with the Crown of 1725.
- 2.0** Alan Hall led the members in an opening prayer during which he included a special "thank you" for the gifts of the L'Arche staff members, the volunteers, all the past and present Core Members and all the community of persons who surround this organization.
- 3.0** Adoption of Agenda: A Motion to accept the agenda as circulated was passed (*Catherine Schmidt/Alan Hall*).
- 4.0** Minutes of the 6th Annual General Meeting, June 9, 2020, as distributed electronically were reviewed. Since no corrections were noted, Motion to accept the Minutes (*David McMath/Peter MacLean*) was passed.

5.0 President's Report: President, Mary Mersereau, presented a comprehensive overview of the year's activities. As no comments or queries were received from meeting participants, the report was accepted as distributed.

6.0 Treasurer's Report (Peter MacLean) ... The Treasurer's report was reviewed, with the only correction being the year of the tax submission to the Canada Revenue Agency: corrected from 2019 to 2020. Note was made that the report addresses the Calendar year only, i.e., January- December, 2020. The year closed with a deficit of \$2,649.67: total annual revenue was \$25,940.40 and the total expenditures were \$28,590.07. The deficit reflects both the curtailed fundraising opportunities and Hub activities throughout 2020 due to the Pandemic. Direct donations were down almost 50%. A Motion to accept the report with the corrected date was passed (*Rod Savidge/Alan Sears*).

7.0 The Annual Reports of the standing Committees were distributed electronically. Below are some of the highlights from this year:

Hub Activities...Both the President and the Chair (Margaret Savage) of the Hub Committee reported that, faced with a pandemic, many weeks of activities had to be cancelled. Efforts were made to stay in touch by telephone with Core members. As the summer progressed, ways and means were found to initiate some activities within the perimeters of the Provincial protocols. St. Dunstan's church offered meeting facilities where government protocol directives could be followed.

Partner Relations... Alan Sears presented the report for the Partner Relations Committee and there were no questions.

Garden tour fundraiser ... Again, because of the pandemic, planning for this fundraiser had to be curtailed. In February the local gardeners who agreed to participate in this tour were notified of the delay. Note that L'Arche Community has started its own garden. The Charlotte Street Arts Centre has made the area behind their building available for our use.

Nomination Committee...Chaired by the President, this committee worked over the winter months to find suitable candidates for election to the Board of Directors. Clear criteria were developed and used in this search. Two committed people agreed to let their names stand for election at this meeting: Carole Dilworth presented Christina Davis to the membership, and Terry Brennan introduced Leonce Savoie.

Special items ...Terry Brennan gave a brief overview of our involvement with plans for the Fredericton Exhibition Grounds and of our Stakeholder Engagement submission.

8.0 Motion to accept all reports passed (*Kurt Schmidt/Virginia Jackson*).

9.0 Motion to ratify all actions of the Board for 2020 passed (*David McMath/Catherine Schmidt*).

NEW BUSINESS

10.0 Nomination and Election of Directors

Standing for re-election for a second 2-year term are: Alan Sears and Peter MacLean. The Chair called three times for nominations from the floor, and hearing none, the above candidates were re-elected for another 2-year term. Carole Dilworth has completed her 2-year directorship and has opted to not stand for re-election. She will remain involved with L'Arche in a different capacity.

A Motion was then passed to elect Christina Davis and Leonce Savoie as new directors for a 2-year term (*Carole Dilworth/Alan Sears*).

12.0 In other business, a request was tabled to commend Michael Pillatto for his excellent service to L'Arche Fredericton. The Chair will take that under advisement and an occasion will be found whereby the community will be able to thank him before he leaves Fredericton in the fall.

The meeting adjourned at 7:50 pm (Jonathan McMath)

Respectfully submitted,

Carole Dilworth, Recording Secretary

President's Report 2021

L'Arche Fredericton
President's Message
8th Annual Report for 2021
January – December 2021

Changing to Daylight Savings time brings with it the anticipation of spring, new beginnings, and growth. Since our last AGM we lived through another year of mandatory COVID-19 measures, ending March 14, 2022. Thankfully, our programs have grown over the past year despite the pandemic restrictions. New ideas for more cooking, planting and physical activity education and skills building continue to present themselves to us.

We were able to meet in-person at some key events, increase program offerings and participants in the past year. The summer staffing was rich with a Program Coordinator (Islay Purcell), two Assistants (Brenna Gauthier and Rachel Grondin), a Media Specialist (Michael Pallotto), Kurt Schmidt as L'Arche Fredericton Coordinator and many Board volunteers.

Over the summer the Spirit Project's "We Are Luminous" relaxed performances went on the road to Sackville and Moncton. Brenna Gauthier invited core members to her debut performance on July 30, "MAD about Van Horne" of the Notable Acts Festival at Memorial Hall UNB. Also, over the summer months Michael developed short video and audio accounts of L'Arche Fredericton from the perspectives of core members and their families, board members, employees, and volunteers. Michael left L'Arche Fredericton in August to take up a teaching position in his hometown of King, Ontario. He continues to be a strong supporter of L'Arche Fredericton.

Andie Mollins, a third year Arts Intern joined the team to work seven hours per week through the academic year as a Podcast Editor and Producer to create the finished products of Michael's mobile studio works. Andie will receive course credit at UNB. She was supervised weekly by Alan Sears. Her work will soon be available for viewing on the L'Arche Fredericton website and social media platforms FaceBook and Instagram.

A grant application for an Art program was received from the Fredericton Community Foundation. This new program offered for seven weeks by Angela Black, of Open Your Art, received the highest registration numbers ever (nine participants). New skills of silk screen painting, pottery, painting glaze on pottery, and making a L'Arche art portfolio were indoor activities learned in the Art studio. Outdoor activities such as market vending, harvesting

and drying herbs from the L'Arche Community Garden, leaf raking, rock painting, square dancing and apple picking, getting the community garden ready for winter provided opportunities for our dozen members to live, learn and grow in friendship together with our many partners, supporters, and volunteers. We lost Islay Purcell to L'Arche in France but before leaving she found Emma Huddleston a summer assistant from L'Arche Saint John to replace her as the Program Coordinator.

The McKenna Dinner on September 7th was a huge success for L'Arche Saint John in fundraising, enlisting new allies, and expanding networks. We are working closely together in the New Brunswick Inclusive Housing Solutions Lab identifying key insights, challenges and forming 'leverage points' for change. Groups of people from diverse sectors and those with lived experience collaboratively identified the most innovative ideas for prototype testing. The Lab is coming to a close in June and these 'solutions' will become known.

Board members worked hard in fundraising efforts making the Fall Take Home Dinner a success. L'Arche Fredericton Cookbook, Aprons, and totes were other items contributing to successful fundraising efforts. Battle of the Fans - Team NB got to the second level of the competition in Season Two. Thanks to the team of the creative minds and technological skills of Emma Huddleston, Andie Mollins, of L'Arche Fredericton, Rachael Vander Vennen, Katie McTiernan and Megan Every of L'Arche Saint John. Core members from L'Arche Saint John and Fredericton had so much fun putting our lip-synch videos on YouTube. The amount raised was shared with Canadian and International communities.

Outreach with faith communities and other organizations; Fredericton Kiwanis, Canadian Federation of University Women, FACL, Brunswick Street Baptist Church Social Action Committee, Jobs Unlimited, STU Cares Volunteer Fair and Stan Cassidy Centre for Rehabilitation. These presentations have helped us to become better known in the Greater Fredericton Region. The Brunswick Street Baptist Church offered an activity space on the third Thursday of the month for evening socialization activities from 6:30 until 8:30 pm.

A key aspect of partner relations work for over a year has been pressing our case for Service Provider Status with the Department of Social Development (DSD) similar to what L'Arche Saint John has had in place since 2016. Meetings with DSD staff occurred in the fall and a proposal was submitted at their request.

The Board has appreciated the presence of Zoel Breau - L'Arche Saint John 's Community Leader at our monthly meetings. His extensive L'Arche experience, wisdom, and generous sharing with us has been most helpful. Jenn Power, L'Arche Atlantic, Community Leader visited NB in November to meet with Board members, staff, core members and attend a program offering in the Arts Studio at the Charlotte Street Arts Centre. Her guidance, advice and coaching has been invaluable for the formation and orientation of the Board.

The work of our many volunteers; Phyllis Budden, Lydia Brewer, Holly McLaughlin, Jen Pilon, Zac Whalen, Carole Dilworth, and Board members; Peter MacLean, Margaret Savidge, Alan Sears, Terry Brennan, Alan Hall, Virginia Jackson, Christina Davis, Leonce Savoie, and our supporters; Chef Yves Dechaine, Lisa Ross, our staff: Emma and Kurt who contribute so much to bring joy and special moments to L'Arche Fredericton. Thank you all for your gifts.

January – March 2022 Update

Season two of the Spirit Project is underway and will be sure to please our local family audiences in April.

A meeting with DSD staff to review an updated proposal is planned for March 25th. Meetings with local MLA's David Coon and Dominic Carty to set out our case for Service Provider Status were held in February and March. A positive response from DSD is expected.

SEED and CSJ applications submitted in January await notification in March and April. An intern, Ms. Leah Fancey from Renaissance College was hired as Communications Officer (position funded by Experience UNB) for May- Aug. 2022.

As mentioned, when the Inclusive Housing Solutions Lab is completed on June 30, it means that we will no longer have Kurt Schmidt as L'Arche Fredericton Coordinator. Plans are underway for next steps. Kurt will continue with Servant Leadership education sessions for the Coordinator and Assistant.

A Fredericton Community Foundation (FCF) grant application was submitted for ongoing Teaching Kitchen sessions and Freddy Fridays at Cathedral Hall. The Hub name was changed to "Learning on Location" (LoL) to describe more accurately what happens in our programs.

The regular Business Board Meetings will be on hold for June, July, and August. This break allows for Board members to enjoy our short summer and to take a rest from the intensive work performed from September through May. Supervision of summer students will continue by the LoL Committee and Board President. Any urgent business will be attended to by the Board Executive. Monthly gatherings will continue through the summer months, and all are welcome to attend. We have an exciting summer program on offer and look forward to attracting more new members to join in the magic that is L'Arche Fredericton

Warm regards,
Mary Mersereau
President/Chair L'Arche Fredericton

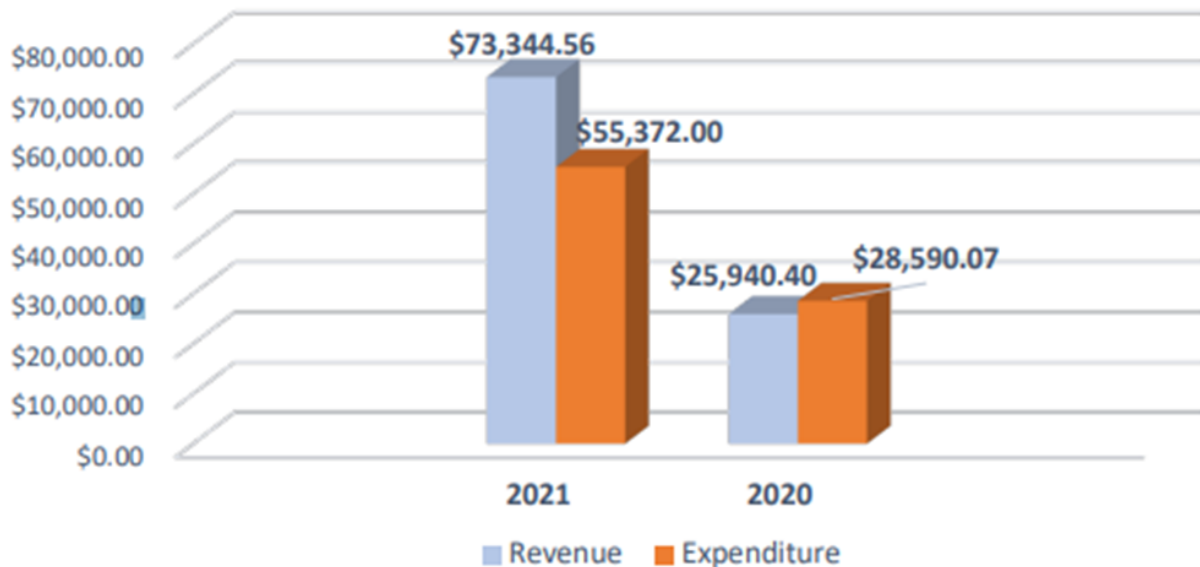
L'Arche Fredericton 2021 Annual Treasurer's

L'Arche Fredericton's Omista Credit Union balance and petty cash holdings current as of **31 December 2021** totalled **\$44,799.39**, consisting of the following:

- Omista Credit Union Chequing Account Balance = \$44,460.10
- Omista Credit Union Ownership Share = \$5.00
- Petty Cash Balance = \$334.29

Total revenue received during 2021 Fiscal Year was **\$73,344.56**, an increase of \$47,404.16 over the previous year. Total expenditures for 2021 totaled **\$55,372.00**, also an increase over the previous year expenses by \$26,781.93. We ended our 2021 Fiscal Year with a net income of **+\$17,972.56**

Revenue & Expenditure Comparison 2020 -2021



The increase in revenue was due in large part to a grant from L'Arche Canada to fund the position of a L'Arche Fredericton Coordinator who was also our liaison to the Inclusive

Solutions Lab. Along with government job grants for summer positions, we also had an increase in the donations, from individuals and grants from other community foundations, as well as a \$10,000.00 donation from Fredericton's Swifty's 15 Minute Oil Change.


The increase in expenditures is due to several factors. The lifting of Covid restrictions have allowed us to expand our Hub activities. Salary expenses have almost doubled from the previous year due to the new coordinator position, and the summer employees.

We look forward to this new year with hope and look forward to holding more fundraising events so we may continue grow as a community.

Respectively Submitted,

Peter MacLean, Treasurer

Date: 20 April 2022

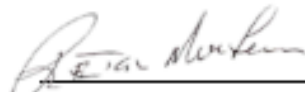


Presented at the Annual General Meeting of L'Arche on Inc. 28 April 2022. Report for the period of January 1 to December 31, 2021. This Report is to be read along with the 2021 Annual Financial Statement. Supporting Documents housed at 3 Sequoia Dr. Hanwell NB E3C1M7 L'Arche Fredericton Inc is a Canadian Registered Charity BN# 812705135 RR 0001

L'ARCHE FREDERICTON INC. FINANCIAL STATEMENT 2021

Charity Name: L'Arche Fredericton Inc. BN# 812705135 RR 0001
 Address: PO Box 30031 Prospect Plaza, Fredericton NB E3B 0H8
 Financial Statement prepared on a Cash Basis.
 Fiscal Period Ending: 31 December 2021

STATEMENT OF ASSETS AND LIABILITIES	<u>2021</u>
Assets	
Current Assets	
OMISTA CREDIT UNION BALANCE 31 Dec 2021	\$44,460.10
Petty Cash Balance 31 Dec 202	\$334.29
	Subtotal: 44,794.39
Long-term Assets	
Capital Assets (credit union ownership share)	\$0.00
	\$5.00
	Total Assets \$44,799.39
Liabilities	
Current Liabilities	
Long-term Liabilities	\$0.00
	\$0.00
	Total Liabilities: \$0.00
STATEMENT OF REVENUE AND EXPENDITURES	
REVENUE	
Donations for which tax receipts were issued	\$18,012.00
Donations Received from other Charities & Foundations (Not Receipted)	\$9,295.45
Registration Fees & Bottle Redemption (No Tax receipts issued)	\$617.20
Government Employment Grants (Canada Summer Jobs & NB SEED)	\$12,852.20
Other Grants Non-Government/Non-Charity (Technation Job Grant)	\$5,499.00
Fundraising Events Revenue (Take Out Dinner & Raffle) (No Tax Receipts)	\$5,663.71
L'Arche Canada Grants -Coordinator/ Solutions Lab Job Grant & Regular Grants	\$21,405.00
	Total Revenue: \$73,344.56
EXPENDITURES	
Promotion/Advertising /Website Design & Maintenance	-\$381.71
Office expenses/supplies, PO Box rental, Postage/Printing	-\$922.89
Online QuickBooks Accounting	-\$915.40
Transportation (Core Members to Hub Events)	-\$432.00
Donations to other Charities	-\$100.00
Liability Insurance	-\$1409.49
Salaries (Gross Pay W/ Vacation pay)	-\$36,045.15
CRA Employer Payroll Tax Remittance for 2021	-\$2248.23
CRA Payroll Tax Remittance Payment of Remaining Balance for 2020 (paid Jan 2021)	-\$30.45
Charitable Activities: (Learning Kitchen, Hub Supplies & Hall/Studio Rental)	-\$6,789.53
Fundraising Event Expenditures (Supplies)	\$-2,097.15
L'Arche Canada Halifax General Assembly and Dues (For 2020 & 2021)	\$-4,000.00
	Total Expenditures: -\$55,372.00
	Revenue less Expenditures: <u>2020</u> 17,972.56


 Peter MacLean, Treasurer

20 April 2022

Date

Presented at the Annual General Meeting 28 April 2022

Nominations Report

L'Arche Fredericton Inc.

Nominations Committee

AGM Report

March 2022

“L'Arche Boards which understand the identity and Mission of L'Arche and continue to grow in this understanding are imperative for this growth. We are partners in the mission of L'Arche, each with our own distinct responsibilities and authority. Working together to this end ensures that people with and without intellectual disability in our L'Arche communities, can continue to thrive and to live with respect and dignity” (Role of the Board in L'Arche 2015, p. 6).

Nominated to the Board for a two year term 2021 -2023

Christina Davis

Leonce Savoie -Vice President and member Nominations Committee

Finishing 2nd year of a two-year term 2020 – 2022 (June 30, 2022, end of term)

Alan Hall - Spiritual Advisor **Re-offering**

Terry Brennan – Special Projects Committee **Re-offering**

Virginia Jackson – Member of Hub and Garden Tour “Open Spaces “Planning Committee – **Re-offering**

Mary Mersereau - President

Margaret Savidge - Secretary

Finishing 2nd year of a two-year term June 30, 2023

Alan Sears – Board Member since 2019 (Chair Partner Relations Committee) Re-Offered for a second term

“The Directors’ term of office shall be for two (2) years from the first (1st) day of July following the annual general meeting at which they are elected. No Director shall serve more than three (3) consecutive two (2) year terms, but Directors may be re-elected after the lapse of one (1) year” (General Bylaws June 9, 2020, p, 31).

Officers: 2021- 22

President – Mary Mersereau (nominated for a two-year term 2020-2022) **Re-offering**

Vice President- Leonce Savoie (nominated for a two year term 2021- 2023)

Peter MacLean - Treasurer (Board Member since 2016) **Term completed**

Margaret- Secretary (Board Member since 2019 (Took 2018 off and is a 2010 Founding member) Re-elected for a two-year term 2020 – 2022 – Re-offering

Nominee for Treasurer

Valerie Calhoun 2022- 2024

New Board Member

Jan Lockhart Daphne 2022 – 2024

